

## CALL FOR QUOTATIONS

Ref. No.:- NBNSCOE/PC/2017-18/02

Date:06/07/2017

Intending vendors are requested to quote their most competitive rates for the following work

- A. Name of work – Supply of stationery required by all departments of NBNSCOE as per Annexure – I
- B. Place where material is to be supplied – Central Store of NBNSCOE,  
Ground Floor, E & T C Engg. Dept., Sinhgad Institutes,  
Kegaon, Solapur
- C. Date by which material is to be supplied – 13/07/2017 to 15/07/2017
- D. Last date to submit quotations by e-mail – 10/07/2017 up to 14:00 hrs
- E. Quotations to be sent to – [deanadmn.nbnscoe@gmail.com](mailto:deanadmn.nbnscoe@gmail.com)
- F. Last date to submit quotations by hand delivery/post – 10/07/2017 up to 14:00 hrs
- G. EMD payable – NIL
- H. Quantities mentioned in Annexure – I may deviate/change. However, if more than 15% deviation is expected before the work is awarded, vendors shall be informed accordingly and may be called for negotiations. If such a deviation is expected after the work is allotted, the vendor whom the work is allotted will be allowed to offer change in the rate of Item concerned after negotiations and shall be amicably settled.

In case of hand delivery sealed envelope bearing above reference number, containing quotation on duly signed printed letterhead of the vendor must be submitted to the inward clerk of the institute who will acknowledge the receipt of the same. At the time of receiving the purchase order this acknowledgement must be produced by the vendor to whom the PO is placed

### ANNEXURE – I

Sr No	Item	Qty	Unit
1	1Q Book	30	No
2	A3 Paper	2	Rim
3	A4 Rim Color	16	Pink
4	A4 Rim	200	Rim
5	Box File	100	No
6	Box Type Spring File	60	No
7	CD	12	No
8	CD Marker	3	No
9	Cell Tape Small	12	No
10	Cell Tape Big 2"	24	No
11	Eraser Box	1	Box
12	File Tag (100 Piecs bunch)	10	Bunch

13	Gum Bottal (150ml)	10	No
14	Highlighter Pen	10	No
15	Notice Board Pins	6	Box
16	Pencil Box	3	Box
17	Permanent Marker	4	No
18	Plastic Folder 444	500	No
19	Punching Machine	6	No
20	Scale 30cm	6	No
21	Sharper (Box)	2	Box
22	Stamp Pad	3	No
23	Stamp Pad Ink (100ml)	6	No
24	Stapler 10 No	10	No
25	Stapler 10 No Pin	6	Box
26	Stapler 24/6 No Pin	2	Box
27	Two Side Cello Tape	7	No
28	Voucher Box File	60	No
29	White Board Pen	16	No
30	White Chalk Box (APS)	30	No
31	Whitener	7	No
32	Spring File	12	No

The quotations shall be opened on the same day, if possible.

Right to reject any or all the quotations without assigning any reason whatsoever and to place fractional orders is reserved by The Chairperson of PC / The Principal of N B Navale Sinhgad College of Engineering, Solapur.

PRINCIPAL  
NBNSCOE, Kegaon, Solapur