



SavitribaiPhuleShikshanPrasarakMandal's
N B NAVALE SINHGAD COLLEGE OF ENGINEERING

(Approved by AICTE & Affiliated to Solapur University, Solapur)
Opp.Solapur University, Solapur – Pune National Highway, Kegaon, Solapur. Tel: 0217-2500610

Internal Quality Assurance Cell

Date: 23/11/2018

It is here by informed to all the members of Internal Quality Assurance Cell to attend the meeting to be held on 3rd December 2018 for the following agenda.

Agenda of Meeting

1. Review of last meeting
2. Action plan of next semester
3. To take up more entrepreneurship program for students
4. To discuss about IPR & copy right for innovative projects
5. To encourage the students for higher studies at abroad
6. Discussion about VAP to be conducted by all department
7. Aptitude Training Program for student
8. Discussion about students feedback for faculty member
9. Faculties member to take up NPTEL courses for Cutting Edge technologies



Prof. S S Hippargi
IQAC Coordinator
NBNSCOE, Solapur



Minutes of Meeting

- 1) Meeting was initiated by Chairperson remark by taking review about points discussed in last meeting .
 - a) IQAC coordinator informed about conduction of One Day Workshop on KOHA and Library Automation on 12/10/2018. Total 10 Participants was participated in workshop. Institute has got Rs. 6000/- sponsor ship for this workshop from IIT Bombay and National Virtual Library of India (NVL) sponsored by Ministry of Culture, Government of India.
- 2) Action plan of next semester
 - a) To prepare Academic calendar for next semester by 15th December 2018 by Academic Dean in concern with principal & H.O.D of all departments.
 - b) Course files checking by Academic Dean with senior staff members before 31st December 2018.
- 3) It is decided to take six weeks “Technical Entrepreneurship Development Program (TEDP) for students under MIT-TBI & DST.
- 4) It is decided to provide financial support for IPRs & copy right for innovative projects prepare by students or faculty members.
- 5) It is decided to encourage & provide information to all TE & BE students about higher education in abroad by Dean Higher studies & career cell (HSCC).
- 6) To conduct Value Added Program (VAP) for students during vacation or in first week of January 2019.
- 7) It is decided to conduct Aptitude Training program during regular class time table & it is to be conducted by internal faculty members.
- 8) Discussion on students second feedback for faculty member is done & Academic Dean is informed to
 - a) To counsel faculty member who have feedback less than 75%
 - b) To issue an appreciation letter to faculty members who got 100% feedback
- 9) It is decided to inform faculty members to register for NPTEL courses on recent technologies.



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Internal Quality Assurance Cell


Date: 03/12/2018

Action Taken Report

Following action/s were taken as per suggestions and discussions in the last meeting held on 8th October 2018:

- a) As per point no 3 of last meeting, organization of workshop on Library Automation systems under IQAC & request to promote library staff & departmental library coordinator to attend workshop on „Library Automation systems“ by IIT Bombay and National Virtual Library of India (NVLI) sponsored by Ministry of Culture, Government of India.
- a) As per the point no. 4 of last meeting, faculty members have registered for the Short Term Course on ‘Optimization techniques with Engineering Applications’ to be conducted by NITTTR Chandigarh through NBNSCOE remote centre.




Prof. S S Hippargi
IQAC Coordinator