



SavitribaiPhuleShikshanPrasarakMandal's
N B NAVALE SINHGAD COLLEGE OF ENGINEERING

(Approved by AICTE & Affiliated to Solapur University, Solapur)
Opp.Solapur University, Solapur – Pune National Highway, Kegaon, Solapur. Tel: 0217-2500610

Internal Quality Assurance Cell

Date: 01/03 /2019

Notice

It is here by informed to all the members of Internal Quality Assurance Cell to attend the meeting to be held on 05th March 2019 for the following agenda.

Agenda of Meeting

1. Review of last meeting
2. Review of academic activities
 - a) Syllabus Review
 - b) Teachers feedback
3. Follow up of HSCC activities
4. To improve recognition of institute at national level
5. Discussion about VAP to be conducted by all department
6. Follow up of NPTEL registration by faculty members & students
7. To encourage staff member to register for workshop on learning by IIT Bombay.



Prof. S S Hippargi
IQAC Coordinator
NBNSCOE, Solapur



Minutes of Meeting

- 1) Meeting was initiated by Chairperson Remark by taking review about points discussed in last meeting.
 - a) IQAC coordinator informed about success full completion of six weeks “Technical Entrepreneurship Development Program (TEDP)” for students under MIT-TBI & DST. Total 31 students from all branches got benefited by this program through 21 resource person from outside & within institute.
 - b) Review was given by all H.O.Ds regarding detail of VAP conducted during last vacation.
 - c) Review by H.O.Ds about Aptitude Training program conducted by internal faculty members.
- 2) Review of academic activities
 - a) Review about timely completion of syllabus as per teaching plan is taken & extra lectures must be arranged for subject with lagging syllabus
 - b) Discussion on students first feedback for faculty member is done & Academic Dean is informed to counsel faculty member who have feedback less than 75%
- 3) IQAC coordinator informed about conduction of program to encourage & provide information to all TE & BE students about higher education in abroad by Dean Higher studies & career cell (HSCC).
- 4) IQAC coordinator informed during meeting that to improve recognition of institute at national level, institute is preparing to apply for National Institutional Ranking Framework (NIRF) & Atal Ranking of Institutions on Innovation Achievements (ARIIA).
- 5) All H.O.D are informed to conduct Value Added Program (VAP) for students during vacation to improve technical knowledge of student.
- 6) Discussion about NPTEL exam registration by faculty members & students was done during meeting. It is discussed in meeting to encourage faculty members and student to must appear for NPTEL exam for the course which they register & try to score maximum marks.
- 7) IQAC coordinator informed about organization of workshop on Learning Management System under IQAC & request to promote all staff member to attend workshop on ‘Moodle Learning Management System’ by PMMMMNMTT and IIT, Bombay which is going to conduct on 15/03/2019.



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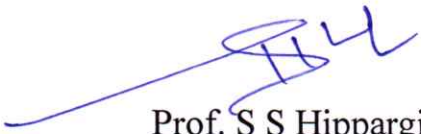
Date: 05/03/2019

Action Taken Report

Following action/s were taken as per suggestions and discussions in the last meeting held on 3rd December 2018:

- a) As per point no. 3 of last meeting, six weeks “Technical Entrepreneurship Development Program (TEDP)” for students under MIT-TBI & DST has been successfully conducted in the month of January 2019. Total 31 students from all branches got benefited by this program through 21 resource persons from outside & within institute.
- b) As per the point no. 5 of last meeting, Dean Higher Studies & Career Counseling (HSCC) has planned Aptitude Training program during regular class time table. This training is being conducted by internal faculty members.
- c) As per the point no. 6 of last meeting, the coordinators for NPTEL courses have delivered presentations in their respective departments and educated students about benefits of NPTEL courses and appealed them to register for the same.
- d) As per the point no. 7 of last meeting, teachers have registered for workshop on ‘Moodle Learning Management System’ by PMMMNMST and IIT, Bombay which is will be conducted on 15/03/2019.




Prof. S S Hippargi
IQAC Coordinator