



Savitribai Phule Shikshan Prasarak Mandal's
N B NAVALE SINHGAD COLLEGE OF ENGINEERING, SOLAPUR

(Approved by AICTE & Affiliated to Solapur University, Solapur)
Opp.Solapur University, Solapur - Pune National Highway, Kegaon, Solapur. Tel: 0217-2500610

Internal Quality Assurance Cell


Date: 16/12/2019

All the IQAC members are informed to attend the meeting to be held on
23.12.2019 (Monday) at 11.00 am in Board Room, CSE Building.

Agenda

1. Preparation of Departmental Academic calendar
2. Preparation of Course file and checking by internal committee members
3. Preparation of Lab Manual
4. Presentation of Final AQAR report
5. Feedback analysis of Stake holders for previous semester
6. Any other point, raised at the time of meeting.




16/12/19
Prof. S. S. Hippargi
Head, IQAC, NBNSCOE

For Information:

Chairman, IQAC, NBNSCOE
Vice-Chairman, IQAC, NBNSCOE

CC to: All IQAC Members



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Minutes of Meeting

Online IQAC meeting was conducted on **23/12/2020 (Monday)** from **11.00 am** onwards. Meeting was initiated by IQAC Head, Prof. Shashikant Hippargi, with welcome note and agenda of meeting was made known to all IQAC members.

1. Preparation of Departmental Academic calendar

All HODs are informed to prepare departmental academic calendar in line with the central academic calendar. So that all activities for next semester can be incorporated and conducted smoothly.

2. Preparation of Course file and checking by internal committee members
 As per load distribution all faculty members must be advised to prepare course file and also to include some topics which are content beyond syllabus so that students can be benifited.

3. Preparation of Lab Manual

All lab manuals must be prepared before the commencement of even semester so that it can be distributed to students well in advance.

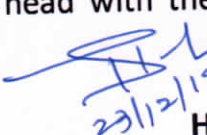
4. Presentation of Final AQAR report

IQAC coordinator has given the presentation on final AQAR report prepared. With some minor changes and data required it was advised to submit it before deadline

5. Feedback analysis of Stake holders for previous semester

Analysis of feedbacks from different stake holders was put up in from of IQAC members and suggestion like more focus on online content generation, use of FTP server and Moodle platform was given

Meeting was concluded by IQAC head with the permission of honorable
 Principal


 23/12/19
 Prof. S. S. Hippargi

Head, IQAC, NBNSCOE

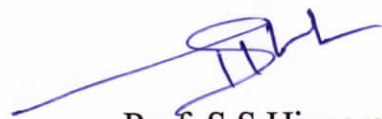


Date: 23/12/2019

Action Taken Report

Following action/s were taken as per suggestions and discussions in the last meeting held on 02/09/2019:

- a) As per point no. 2 of last meeting, Dean Academics has taken the syllabus review and ensured that the syllabus must complete in time.
- b) As per point no. 3 of last meeting, Dean Academics has advised to all departmental project coordinators to encourage students for doing sponsored and inter disciplinary projects. Project coordinators have conducted a lecture for the same.
- c) As per point no. 5 of last meeting, more participation at University level Avishkar has to be increased through internal Avishkar event.
- d) As per point no. 6 of last meeting, review of placement activities is taken and more rigorous training was provided to students by internal faculty memers.
- e) As per point no. 7 of last meeting, IQAC coordinator has started with AQAR 2018-2019 preparation.



A handwritten signature in blue ink.

Prof. S S Hippargi
IQAC Coordinator