



Savitribai Phule Shikshan Prasarak Mandal's
N B NAVALE SINHGAD COLLEGE OF ENGINEERING, SOLAPUR

(Approved by AICTE & Affiliated to Solapur University, Solapur)
Opp.Solapur University, Solapur – Pune National Highway, Kegaon, Solapur. Tel: 0217-2500610

Internal Quality Assurance Cell


Date: 25/06/2020

All the IQAC members are informed to attend the online meeting (through Google Meet platform) to be held on **30.06.2020 (Tuesday) at 3.00 pm.**

Agenda

1. Review of effect COVID19 on upcoming semester activities
2. Feedback from Industry Representatives
3. Expectations of Industry, Parents and Alumni from Institute in the changing environment
4. Online working platforms for AY 2020-2021 & Gnomio-MOODLE/Microsoft Team based activities
5. Training and Placement activities for TE & BE classes
6. Effective presence in Social media
7. Online communication with Parents and TG students
8. F.Y. & D.S.Y. admission and promotional campaigning activities
9. Departmental planning and teaching hours distribution
10. Any other point, raised at the time of meeting.




Head, IQAC, NBNSCOE

For Information:

Chairman, IQAC, NBNSCOE
Vice-Chairman, IQAC, NBNSCOE

CC to:

All IQAC Members



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Internal Quality Assurance Cell

Date: 01/07/2020

Minutes of Meeting

Online IQAC meeting was conducted through Google Meet platform on **30.06.2020 (Tuesday)** from **3.00 pm** onwards. Meeting was initiated by IQAC Head, Prof. Shashikant Hippargi, with welcome note and agenda of meeting was made known to all IQAC members.

1. Review of effect COVID19 on upcoming semester activities: Review of all the academic and administrative activities has been taken by Honorable Principal from all HODs. Syllabus was completed through online mode using Google classroom in the previous semester from 20th march 2020 onwards. Marks were finalized as per the guidelines from University. Various online workshops and webinars were conducted for students and faculty members by all departments.
2. Feedback from Industry Representatives: Feed back from Industry representative was taken regarding the placed students. It is made known to IQAC members that our alumni students are performing well. Also, appreciation regarding online classes was done by Industry Representatives. Suggestion was given to focus more on industrial projects by students
3. Expectations of Industry, Parents and Alumni from Institute in the changing Environment:
Parents: Students must do regular assignments when online classes will be conducted for coming semester. It was decided to use Microsoft team as online class delivery platform and Gnomio/ Moodle for study material, tests, quiz and assignment submissions.
Alumni: Webinars of alumni to be conducted so that student can understand current scenario as well as post Covid industry requirement. So, it was decided to conduct one week online webinars by our alumni.
4. Online working platforms for AY 2020-2021 & Gnomio-MOODLE/Microsoft

Team based activities: It was decided to use Microsoft and Gnomio platform for online academic activities. Also, Two days workshop will be conducted for all faculty members by IQAC.

5. Training and Placement activities for TY & BE classes: It was discussed and decided to conduct Online training sessions for TY and BE classes. Training sessions for Aptitude, Soft skills and Company specific will be conducted our internal faculty members.

6. Effective presence in Social media: During this lockdown period it was decided to update all our activities on our website and official Social media such as facebook, Twitter, Instagram and whatsapp.

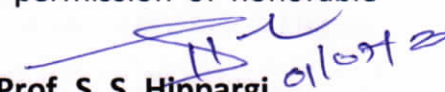
7. Online communication with Parents and TG students: It was decided to talk to parents one to one through online Parent and TG meet to understand their difficulties and to update about our planning of academic activities.

8. F.Y. & D.S.Y. admission and promotional campaigning activities: It was discussed and decided conduct online CET mock tests of PCMB subjects for 12th students as test. Admission committee will take care of all mock tests and an online webinar has to be conducted regarding various scholarship available and documents required for 12th students guiding students.

9. Departmental planning and teaching hours distribution: It was decided in concern with all HODs that initially two hours teaching and one placement training sessions will be conducted per day. Timing of TY students will be from 9.30 am to 11.30 am and for SY and BE 11.30 am to 1.30 pm, so that students can attend remedial classes.

Meeting was concluded by IQAC head with the permission of honorable Principal




Prof. S. S. Hippargi

Head, IQAC, NBNSCOE


Date: 30/06/2020

Action Taken Report

Following action/s were taken as per suggestions and discussions in the last meeting held on 19/03/2020:

- a) As per point no. 2 of last meeting, for more effective online content delivery a training to use zoom meet, Google meet and Google classroom was given to all the faculty members.
- b) As per point no. 3 of last meeting, faculty members have given research topics to students to ensure research culture among students.
- c) As per point no. 4 of last meeting, students and faculty members have enrolled for NPTEL courses
- d) As per point no. 5 of last meeting, department alumni has contacted alumni to deliver online guest lecture to our students
- e) As per point no. 6 of last meeting, online training for placement has been conducted by internal faculty members.




Prof. S S Hippargi
IQAC Coordinator