



Savitribai Phule ShikshanPrasarak Mandal's  
**N B NAVALE SINHGAD COLLEGE OF ENGINEERING, SOLAPUR**

(Approved by AICTE & Affiliated to Solapur University, Solapur)  
Opp.Solapur University, Solapur – Pune National Highway, Kegaon, Solapur. Tel: 0217-2500610

**Internal Quality Assurance Cell**

Date : 24<sup>th</sup> February 2021

**IQAC Meeting**

All the members of Internal Quality Assurance Cell of N B Navale Sinhgad College of Engineering, Solapur are hereby invited for the IQAC meeting to be held on 25<sup>th</sup> February 2021.

Kindly note the agenda for the meeting as follows:

1. Review of last meeting held in December 2020
2. Review of FY and DSY admissions of AY : 2020-2021
3. Review of work load distribution for AY : 2020-2021
4. Staff requirement for AY : 2020-2021 and 2021-2022
5. Review of IIC activities
6. Planning for FDPs and Conferences
7. Planning for admissions of AY : 2021-2022

Time : 9 a.m. onwards

Venue : Board Room



Prof. A. K. Shaikh  
IQAC Coordinator



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**Internal Quality Assurance Cell**


**Minutes of Meeting of IQAC held on 25<sup>th</sup> February 2021**

Meeting of IQAC members was conducted on 25<sup>th</sup> February 2021. The agenda for the meeting was conveyed to the respective members prior to the meeting. Following are the minutes of meeting :

1. Meeting started with opening remarks by Hon. Principal with welcome of all the members. Review of the last meeting was discussed.
2. Analysis of FY and DSY admissions for 2020-21 was presented by Admission Coordinators for the review in front of all members. The different aspects (including pandemic) that affected admissions were discussed.
3. Work load distribution as per revised schedule of academics (due to pandemic) was discussed and reviewed by members.
4. Department wise Staff requirements for AY 2020-21 and 2021-22 are discussed and HoDs have been informed to take care of inter-departmental load adjustments.
5. Review of IIC activities was conducted and members have shared their inputs to enhance the outcome attainments of IIC at the institute.
6. HoDs have discussed about proposals to be sent to university for conducting workshops or FDPs. Every department has been asked to carry out Faculty Development / Training programs.
7. Inputs are taken from members by admission coordinator to prepare prospective plan for admissions of 2021-22 in order to have better admissions.

The meeting was concluded with vote of thanks by IQAC coordinator, with the permission of chair.



  
Prof. A. K. Shaikh  
IQAC Coordinator

Date : 25<sup>th</sup> February 2021

## Action Taken Report

Action Taken as per last meeting held on 24<sup>th</sup> December2020:

- As per point no.3, National Innovation and Startup Policy (NISP) has been framed and subsequent approval has been received for the same.
- As per point no.5, academic activities have been continued in online mode. Guidelines given in pandemic have been followed for the same.
- As per point no.6, online sessions on Career Counseling have been conducted for engineering aspirants.
- As per point no.7, Dr. I M Chandarki has been assigned responsibility of looking after the research council at institute.
- As per point no.9, HoDs have planned for in-house training programmes for development of students through online mode.



Prof. A. K. Shaikh

IQAC Coordinator