

## Internal Quality Assurance Cell

Date : 03/10/2022

### IQAC Meeting

All the members of Internal Quality Assurance Cell of N B Navale Sinhgad College of Engineering, Solapur are hereby invited for the IQAC meeting to be held on 07/10/2022.


Kindly note the agenda for the meeting as follows:

1. Review of last meeting held on 27<sup>th</sup> June 2022.
2. Action Taken Report for last meeting
3. Planning of CAP admission related activities.
4. Planning of IIC activities.
5. Promoting faculty members for attending NEP related programs.
6. Discussion on organizing national / international conference.
7. Planning of faculty development programs.
8. Planning of Alumni meet.
9. Planning for CET Crash Course for FY Engineering aspirants.

Time : 10.30 a.m. onwards

Venue : Board Room



  
Prof. A. K. Shaikh

IQAC Coordinator

## Internal Quality Assurance Cell

### Minutes of Meeting of IQAC held on 07/10/2022

Meeting of IQAC members was conducted on 7<sup>th</sup> October 2022. The agenda for the meeting was conveyed to the respective members prior to the meeting. Following are the minutes of meeting:

#### 1. Review of last meeting held on 27<sup>th</sup> June 2022.

Meeting started with opening remarks by Hon. Principal with welcome of all the members. Minutes of last meeting were discussed with IQAC members.

#### 2. Action Taken Report for last meeting

- As per point no 3 of last meeting, necessary preparations were done related to PAHSU, Solapur's 'Academic and Administrative Audit'. The university committee has visited the institute on 12<sup>th</sup> July 2022.
- As per point no.4, IQAC has organised 'NAAC Orientation Programme' for Newly Joined Teaching & all Non-Teaching Staff' and on 26<sup>th</sup> August 2022.
- As per point no.5 of last meeting, session on 'Attainment Calculation related to OBE' was conducted by Vice Principal (Academics) on 26<sup>th</sup> August 2022.

#### 3. Planning of CAP admission related activities

Admission coordinator has given review of the different activities conducted related to admission counseling and registration process. The institute has set-up admission counseling centres in different regions to facilitate and guide the rural students about CAP registrations and subsequent rounds of admissions.

#### 4. Planning of IIC activities

IIC's calendar of activities was discussed and it was resolved to have all the necessary activities in order to promote innovation, incubation and entrepreneurship amongst students.

#### 5. Promoting faculty members for attending NEP related programs

It has been discussed to promote faculty members to participate in NEP related workshops, seminars, conferences to get familiarize with aspects of NEP 2020.

#### 6. Discussion on organizing national / international conference

It has been decided to have national/international conferences in the upcoming days. HoDs have been asked to figure out possibilities of organising multi-disciplinary conferences.

#### 7. Planning of faculty development programs

HoDs have been informed to plan Faculty Development Programmes on recent technologies and requirements of updated syllabii.

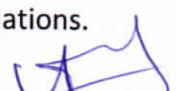
#### 8. Planning of Alumni meet

It has been decided to have Annual Alumni Meet as per regular schedule and HoDs have been informed to communicate with concerned coordinators accordingly.

#### 9. Planning for CET Crash Course for FY Engineering aspirants.

Considering last year's experience and response received, it has been discussed to have CET crash course for current HSC students from surrounding region after HSC board examinations.



  
Prof. A. K. Shaikh  
IQAC Coordinator