



Savitribai Phule Shikshan Prasarak Mandal, Kamlapur

(Reg. No. MAH/7203/96/Solapur Dt. 16/12/1996 & F-(5409) Solapur Dt. 25/4/97)

At / Post : Kamlapur Tal. : Sangola Dist. : Solapur - 413 307.

Telefax : 02187 - 222 901 E-mail : spspmkamlapur@gmail.com website : www.spspm.org

Prof. M. N. Navale
Chairman

Rohit M. Navale
General Secretary

Ref. No. :

Dt. / /

SPSPM/2016-17/44

14.06.2016

To,
Principals
Engineering Colleges
Savitribai Phule Shikshan Prasarak Mandal
Solapur & Pandharpur

Sub : Five Days Working per Week

It has been decided by the Management that Engineering Colleges are required to observe 5 days working in a week from the beginning of the academic session for the year 2016-2017 onwards. The following conditions shall apply for 5 days working.

- (1) Engineering Colleges should observe working of 40 hours per week for 5 days, exclusive of recess.
- (2) Daily working hours of the colleges shall be 8 hours exclusive of recess.
- (3) Saturdays and Sundays will be observed as weekly holidays of the colleges. Counseling Cells of admissions shall continue to work on Saturdays for full day and staff involved in Counseling Cells ie. teaching and non teaching shall be given alternate holidays by the Heads of Institutes. The Counseling Cells for admission shall continue to function on Saturdays till the cut-off date of admission of the respective colleges and thereafter it ceases to function on Saturdays.
- (4) The college timing of 2nd shift is as per AICTE guidelines i.e. from 1.00 p.m. onwards with usual 8 working hours per day. exclusive of recess.

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HR see
File no. 12
COPY TO all HoDs
COPY TO Time table
co-ordinator for D.A.
14/06

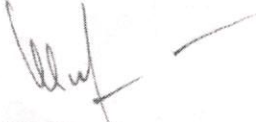
14/06/16

F.E. Rohit M. Navale
14.06/2016



- (5) Principals of colleges should observe the above instructions scrupulously and prepare their time tables as per the course structure of respective courses stipulated by the Universities / Boards.
- (6) Colleges can have Seminars, Symposia, Workshops, Guest Lectures etc. and other related students activities on Saturdays and Sundays and the staff engaged in such activities will be given compensatory hours in their duties.
- (7) The Students Associations of the respective branches of Engineering be encouraged to keep their activities on weekly holidays i.e. Saturdays and Sundays.
- (8) Recess for lunch and tea breaks should be arranged, so as to avoid heavy rush in messes and canteens and proper staggered timings be prepared in consultation with each other by the Principals in each campus.

All the Heads of Institutes are hereby informed to make their time tables for their institutes and inform the undersigned.


M.N. Navale
Chairman

Copy to :

General Secretary, Savitribai Phule Shikshan Prasarak Mandal, Kamlapur, Pandharpur, Solapur
Vice President, Savitribai Phule Shikshan Prasarak Mandal, Kamlapur, Pandharpur, Solapur
Jt. Secretary, Savitribai Phule Shikshan Prasarak Mandal, Kamlapur, Pandharpur, Solapur
Campus Director, Savitribai Phule Shikshan Prasarak Mandal, Solapur
Campus Director, Savitribai Phule Shikshan Prasarak Mandal, Pandharpur
Principal, NBN Sinhgad College of Engineering, Kegaon, Solapur
Principal, SKN Sinhgad College of Engineering, Korti, Pandharpur

