



Savitribai Phule Shikshan Prasarak Mandal's

N B NAVALE SINHGAD COLLEGE OF ENGINEERING

(Approved by AICTE & Affiliated to Solapur University, Solapur)

Opp. Solapur University, Solapur – Pune National Highway, Kegaon, Solapur. 413255, (MH), India.

Prof. M. N. Navale
M. E. (Elect.), MIE, MBA
CHAIRMAN

Mr. Rohit Navale
M. E. (Mech. Engg.)
GENERAL SECRETARY

Dr. S. D. Nawale
M. Tech., Ph. D. (E&TC Engg.)
PRINCIPAL

e- Governance Policy

e-Governance in Administration

- Administrative offices shall be equipped with ICT- enabled systems with licensed software and internet facilities for necessary connectivity.
- All the seminar halls, classrooms and board rooms shall be furnished with ICT-enabled projectors and screens
- CCTV-cameras shall be installed and maintained at all strategic locations to ensure proper surveillance.
- The college shall develop and maintain a user-friendly interactive website to disseminate general information as well as updates to its students, teaching and non teaching staff and to the public, in general
- The website shall be periodically reviewed by Website committee and HODs for regular updates.
- Along with hard copy of official notices, circulars or any communications shall also be sent via available online platforms through to all the staff.
- The college shall ensure that all staff are trained through ICT training programs for their continuous growth.
- The college shall also ensure that all the students are sufficiently skilled to enable them to benefit from ICT-enabled systems installed in the college

e-Governance in Student Admission and Support

- The college shall adopt online mode of admission process as mandated by DTE, Maharashtra from time to time.
- The college shall adopt ERP software for admission process.
- The college shall perform Library functions using Vidhyasagar software for procurement, accession and issue/return of books from the library.





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- Students must use opaque software to check the availability of books in library
- College shall adopt that FTP server is created and all study material must be uploaded on it so that student can get soft copies of study material
- College shall adopt that teachers must use Google Classroom platform to provide online study material
- College shall adopt Google form to conduct online quiz for subjects and technical events
- Along with hard copy of official notices, circulars or any communications shall also be sent via available online platforms through Class coordinators or Teacher Guardian to students/parents

e-Governance in Finance and Accounts:

- The accounts section shall operate and manage their entire accounting operations on ERP software for payroll related processing.
- The account section shall perform all payment related functions on Talley and Paywiz Software or any such software, as suggested by the management.

e-Governance in Examination

- The college shall adopt university's e-vidhyapeeth portal and Eklavya Portal for exam related processing from university, time to time

Prof Dr S D Nawale

Principal and Member Secretary Governing Council

